

**MEETING**

**AUDIT COMMITTEE**

**DATE AND TIME**

**TUESDAY, 5 DECEMBER 2006**

**at 7.00 PM**

**VENUE**

**THE TOWN HALL, THE BURROUGHS,**

**HENDON, NW4 4BG**

**TO: MEMBERS OF THE COMMITTEE (Quorum 3)**

Chairman: Councillor Jeremy Davies

Vice Chairman: Councillor Daniel Thomas

**Councillors:**

Danish Chopra

Dean Cohen

Geof Cooke

Richard Cornelius

Marina Yannakoudakis

Substitutes:

**Councillors**

Wayne Casey

Mukesh Depala

Monroe Palmer

Hugh Rayner

Alan Schneiderman

Agnes Slocombe

You are requested to attend the above meeting for which an Agenda is attached.

Janet Rawlings  
Democratic Services Manager

Committee Section contact Flick Heron 020 8359 2205

## **FACILITIES FOR PEOPLE WITH DISABILITIES**

The Town Hall has access for wheelchair users including lifts and toilets. If you wish to let us know in advance that you will be attending the meeting please telephone Flick Heron on 020 8359 2205. People with hearing difficulties who have a text phone, may telephone our minicom number on 020 8203 8942. All of our Committee Rooms also have induction loops.

Town Hall, Hendon NW4 4BG

## ORDER OF BUSINESS

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2.	ABSENCE OF MEMBERS		
3.	PUBLIC QUESTION TIME	-	-
4.	DECLARATION OF MEMBERS' PERSONAL AND PREJUDICIAL INTERESTS	-	-
5.	MEMBERS ITEMS	-	-
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7.	ANY OTHER ITEMS THAT THE CHAIRMAN DECIDES ARE URGENT	-	-

### **Fire/Emergency Evacuation Procedure**

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by Committee staff or by uniformed porters. It is vital you follow their instructions.

You should proceed calmly; do not run and do not use the lifts.

Do not stop to collect personal belongings.

Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions.

Do not re-enter the building until told to do so.